

**NATCHEZ CONVENTION PROMOTION COMMISSION
REGULAR MEETING
WEDNESDAY, MARCH 20, 2024 9:00am**

Commissioners Present: Helen Moss Smith, Lance Harris, Robbie Cade Furdge (online) & Barbara Bruce
Staff: Lynsey Gilbert, Jessica Cauthen & Roscoe Barnes
Guests: Ryan Richardson & Monica Cross

CALL TO ORDER & WELCOME

Helen Moss Smith called meeting to order and welcomed everyone at 9:12am.

APPROVE MINUTES

Lance Harris motioned, seconded by Robbie Cade Furdge, to table the reading and approval of the minutes for February 21, 2024 and special call meeting for February 27, 2024.

Motion passed unanimously.

FINANCIALS

Lance Harris motioned, seconded by Helen Moss Smith, to accept the financials and payment docket.

Motion passed unanimously.

Barbara Bruce joined the meeting via phone at 9:23am.

OLD BUSINESS

Lynsey will reach out to Edmond with the City of Natchez IT department about transferring the old Visitor Center number to Visit Natchez.

Barbara Bruce joined the meeting in person at 9:44am.

NEW BUSINESS

Lance Harris motioned, seconded by Barbara Bruce, to empower the Executive Committee to explore purchase options for the vehicle for Natchez Convention Promotion Commission.

Motion passed unanimously.

EXECUTIVE SESSION

Lance Harris motioned, seconded by Barbara Bruce, to go into closed determination for personnel.

Motion passed unanimously.

Lance Harris motioned, seconded by Helen Moss Smith, to go into executive session.

Motion passed unanimously.

Lance Harris motioned, seconded by Barbara Bruce, to return to regular session at 10:41 am.

Motion passed unanimously.

Lance Harris motioned, seconded by Barbara Bruce, to empower the president chairman and interim executive director of Natchez Convention Promotion Commission/Visit Natchez to review and interview any applicants for the position of visitor services ambassador and to hire at the discretion within the contract range previously discussed.

Motion passed unanimously.

Lance Harris motioned, seconded by Barbara Bruce, to empower the president chairman and any one other commissioner to review and formally meet with any applicants for the position of Executive Director that have been received after the closing date of the last search and at their discretion to present their recommendations to the rest of the commissioners as they see fit for any potential further movement.

Motion passed unanimously.

Lance Harris motioned, seconded by Robbie Cade Furdge, to empower the president chairman to engage with the recruiting service agency for the position Executive Director at their discretion as long as it does not exceed \$10,000.00.

Motion passed unanimously.

Lance Harris motioned, seconded by Barbara Bruce, to amend the previous motion to include that a second quote is required for the same work and for the lower of the two quotes to be utilized.

Motion passed unanimously.

ADJOURN

Helen Moss Smith motioned, seconded by Barbara Bruce, to adjourn at 10:48 am.

Motion carried unanimously.

ATTEST:

Helen Moss Smith, President Chairman

Lance Harris, Secretary/Treasurer