

**ATCHEZ CONVENTION PROMOTION COMMISSION**  
**Regular Meeting**  
**Wednesday, February 21, 2024 1:00pm**

Commissioners Present: Helen Moss Smith, Barbara Bruce, Robbie Cade Furdge & Lance Harris (online)  
Staff: Lynsey Gilbert, Roscoe Barnes, Mallory Meng, Jessica Cauthen  
Guests: Peyton Cavin & Ryan Richardson

**CALL TO ORDER & WELCOME**

Helen Moss Smith called the meeting to order at 1:03pm and welcomed everyone.

**APPROVE MINUTES**

Lance Harris motioned, seconded by Robbie Cade Furdge, to approve the January 18, 2024 minutes.

The motion passed unanimously.

Barbara Bruce joined the meeting at 1:03 pm.

Barbara Bruce motioned, seconded by Robbie Cade Furdge, to approve the February 12, 2024 special call meeting minutes.

The motion passed unanimously.

**FINANCIALS**

Peyton Cavin with Silas Simmons presented the financials. One item to note is a large check to the City of Natchez to catch up on tax disbursement.

Robbie Cade Furdge motioned, seconded by Barbara Bruce, to accept the payment docket as presented.

The motion passed unanimously.

**OLD BUSINESS**

Helen Smith motioned, seconded by Barbara Bruce, to not approve the funding of this private company's brochure for Rev's Natchez Country Tours.

The motion passed unanimously.

Barbara Bruce motioned, seconded by Robbie Cade Furdge, to approve providing \$1,000.00 to Louisiana Mississippi West District of Kiwanis Key Club International Convention.

The motion passed unanimously.

**NEW BUSINESS**

Lance Harris motioned, seconded by Barbara Bruce, to empower the president/chairman of the NCPC to extend signatory duties to the Executive Director on a case-by-case basis when that position (president/chairman) is not available to sign on a timely basis and it exceeds the spending limit for the Executive Director as it relates to the expenditures of ARPA Funds.

The motion passed unanimously.

Lance Harris motioned, seconded by Barbara Bruce, to amend the previous motion to include that any business conducted in the manner just described be written about, notated, and spread among the minutes at the next regular meeting session of the NCPC following that action.

The motion carried unanimously.

Lance Harris motioned, seconded by Robbie Cade Furdge, to empower the Interim Director to make changes discussed and advertise for the position of Visitor Services Ambassador at the Depot.

The motion passed unanimously.

**ADJOURN**

Barbara Bruce motioned, seconded by Robbie Cade Furdge, to adjourn at 2:22 pm.

The motion passed unanimously.

Next NCPC meeting will be Wednesday, March 20 at 9:00am instead of 1:00pm due to a work travel obligation of Lynsey Gilbert.

Attest:

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Helen Moss Smith, Chairperson

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Lance Harris, Secretary/Treasurer