

**NATCHEZ CONVENTION PROMOTION COMMISSION**  
**Special Call: Board Retreat**  
**Cooley & Co. 631 Franklin Street, Natchez, MS 39120**  
**Wednesday, October 6, 2021, 8:46 am**

Commissioners Present: Lance Harris, Barbara Bruce, Dana Wilson, Katie McCabe, Helen Moss Smith, and Robbie Cade Furdge

Commissioners Absent: None  
Staff: Devin Heath, Roscoe Barnes III, Katie Ernst, Lynsey Smith, Jawana Lowe and Sarah Sookraj

Guests: Don Anderson, DCG Consultancy

**CALL TO ORDER & WELCOME**

- Helen Moss Smith called the meeting to order, welcomed everyone and noted that Katie McCabe would be in attendance later.

**NEW BUSINESS**

- Helen Moss Smith opened the discussion about the Natchez Film Office. Lance Harris discussed that NCPC/Visit Natchez reimplement the Natchez Film Office. The Visit Natchez staff would be responsible for the Natchez Film Office.

**Lance Harris motioned to authorize staff to reimplement the Natchez Film Office, seconded by Barbara Bruce.**

**The motion carried unanimously.**

- **Helen Moss Smith opened discussion of a film commission.**
- **Lance Harris noted for the record he called a meeting of the executive committee on September 30, 2021 as a close out discussion and transition of the previous executive committee and new executive committee. He stated one item that came up was the need and what the makeup of a Natchez Film Office would be, and he, Katie, and Devin discussed this item and we made the conclusion the executive committee wanted to create a Natchez Film Office as a department of the Natchez Convention Promotion Commission.**

**Lance Harris motioned, seconded by Barbara Bruce, that the entire NCPC ratify this action.**

- **Discussion occurred.**

**The motion carried unanimously.**

- Devin Heath requested approval to host the breakfast at the Governor's conference for \$1000.00 October 20th – October 22<sup>nd</sup>.

**Lance Harris motioned to approve sponsoring the Governor's conference breakfast for \$1,000, seconded by Barbara Bruce.**

**The motion carried unanimously.**

**Helen Moss Smith motioned to suspend the meeting and resume with the Summit until Katie McCabe arrived to report on the audit.  
The motion carried unanimously.**

Katie McCabe arrived at 9:15 am and provided an update on the audit.

**MEETING ADJOURNED**

ATTACHMENTS: Notice  
                    Agenda

ATTEST:

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Robbie Cade Furdge, Secretary / Treasurer

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Helen Moss Smith, Chairperson