

**NATCHEZ CONVENTION PROMOTION COMMISSION**

**Regular Meeting**

**Wednesday, July 21, 2021, 1:15 pm**

Commissioners Present: Katie McCabe, Lance Harris, Helen Smith, Dana Wilson, Barbara Bruce,  
and Robbie Cade-Furdge  
Commissioners Absent: None  
Staff: Devin Heath, Rosco Barnes, Katie Ernst, and Lynsey Smith  
Guests: Peyton Cavin

**CALL TO ORDER & WELCOME**

- Lance Harris called the meeting to order and welcomed everyone.

**APPROVE MINUTES**

**Dana Wilson motioned, seconded by Helen Smith, to approve the regular meeting minutes of April 21, 2021.**

**The motion carried unanimously.**

**Helen Smith motioned, seconded by Dana Wilson, to approve the special call meeting minutes of April 29, 2021.**

**The motion carried unanimously.**

**Dana Wilson motioned, seconded by Helen Smith, to approve the special call meeting minutes of May 3, 2021.**

**The motion carried unanimously.**

**Helen Smith motioned, seconded by Dana Wilson, to approve the regular meeting minutes of May 19, 2021.**

**The motion carried unanimously.**

**Dana Wilson motioned, seconded by Helen Smith, to approve the special call meeting minutes of June 2, 2021.**

**The motion carried unanimously.**

**Lance Harris motioned, seconded by Dana Wilson, to table the approval of the regular meeting minutes of June 16, 2021.**

**The motion carried unanimously.**

## **FINANCIALS**

- Peyton Cavin presented the financials including the payment docket.

**Dana Wilson motioned, seconded by Helen Smith, to accept and approve the financials and payment docket as presented.**

**The motion carried unanimously.**

Lance Harris noted for the record that Barbara Bruce joined the meeting at 1:22 pm.

## **VISITORS**

- Walter Tipton was not in attendance. Devin Heath presented Walter Tipton's convention center report.

Lance Harris noted for the record Robbie Cade-Furdge joined the meeting at 1:37 pm.

## **OLD BUSINESS**

- Lance Harris presented updated bylaws noting a few grammatical errors to be updated.

**Helen Smith motioned, seconded by Dana Wilson, to approve and adopt bylaws of the Natchez Convention Promotion Commission contingent on changes to grammatical errors on July 21, 2021.**

**The motion carried unanimously.**

## **NEW BUSINESS**

- Katie Ernst presented multiple funding requests.

**Katie McCabe motioned, seconded by Robbie Cade-Furdge, to approve the Natchez Museum of African American Culture and History marketing assistance funding request in the amount of \$3,168 to cover dedicated internet server and website maintenance for a new kiosk.**

**The motion carried unanimously.**

Lance Harris noted for the record that Sarah Lindsey Laukhuff joined the meeting.

**Katie McCabe motioned, seconded by Dana Wilson, to approve the Conde Contemporary funding request in the amount of \$5,000 for Allumer Natchez to be held November 19-21, 2021.**

**The motion carried unanimously.**

**Katie McCabe motioned, seconded by Barbara Bruce, to approve Seeds of Change Resource Foundation's marketing funding request in the amount of \$5,000 for Biker's Weekend in Natchez on the Bluff to be held October 1–2, 2021.**

**The motion carried unanimously.**

#### **STAFF REPORTS**

- Lindsey Smith presented a sales report.
- Katie Ernst presented a marketing report.
- Rosco Barns presented a cultural heritage report.
- Devin Heath presented a director's report.

**Helen Smith motioned, seconded by Robbie Cade-Furdge, to adopt the mission, vision, and values statements as presented.**

**The motion carried unanimously.**

#### **PRESIDENT/CHAIRMAN**

- Lance Harris provided an update on the previously discussed Depot TIF project including that he, Katie McCabe, and Devin Heath met with Scott Slover as legal representative of the project and that everyone has a clear understanding of the Natchez Convention Promotion Commission's role in the process, and he anticipates the group to request approval for a tax diversion later this year.

#### **EXECUTIVE SESSION**

**Lance Harris motioned, seconded by Helen Smith, to go into closed determination for executive session at 3:18 pm.**

**The motion carried unanimously.**

**Lance Harris motioned, seconded by Helen Smith, to go into executive session to discuss leasing of property, personnel, and contracts at 3:20 pm.**

**The motion carried unanimously.**

**Lance Harris motioned, seconded by Katie McCabe, to return to regular session at 4:24 pm.**

**The motion carried unanimously.**

**Lance Harris motioned, seconded by Barbara Bruce, to empower the executive director to negotiate with named candidate during executive session for the position of community and programs manager with a salary amount as discussed not to exceeded in executive session.**

**The motion carried unanimously.**

Lance Harris motioned, seconded by Robbie Cade-Furdge, to increase the salaries of the employees of the Natchez Convention Promotion Commission who are currently employed and were employed as of December 31, 2020 to be effective beginning in Fiscal Year 2022, October 1, 2021 for the percentage amount as discussed in executive session.

The motion carried unanimously.

Lance Harris motioned, seconded by Katie McCabe, to empower the legal council of the Natchez Convention Promotion Commission to work out lease of property details with the named persons in executive session for the property discussed in executive session including any rent fees or additional costs associated with the leasing of property.

The motion carried unanimously.

**NEXT MEETING**

Wednesday, August 18, 2021

**ADJOURN**

Lance Harris motioned, seconded by Dana Wilson, to adjourn at 4:25 pm.

The motion carried unanimously.

Attachments: Agenda

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Lance Harris, Chairman

ATTEST:

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Katie Johnson McCabe, Secretary / Treasurer