

NATCHEZ CONVENTION PROMOTION COMMISSION
Regular Meeting Teleconference
Wednesday, July 15, 2020 1:09 pm

Commissioners Present: Katie McCabe, Lance Harris, Helen Moss Smith, Dana Wilson, & Barbara Bruce
Commissioners Absent: None
Staff: Jennifer Combs, Darrell White, Stratton Hall, Lynsey Smith, & Katie Ernst
Guests: Walter Tipton & Peyton Cavin

CALL TO ORDER & WELCOME

- Lance called the meeting to order and welcomed everyone.
- All votes will be conducted via rollcall
- The meeting is being recorded

APPROVE MINUTES

Lance Harris motioned, seconded by Katie McCabe, to table the minutes from June 17, 2020.

- **Lance Harris - Y**
- **Katie McCabe -Y**
- **Dana Wilson – Y**
- **Helen Smith - Y**

The motion carried unanimously.

FINANCIALS

- Peyton Cavin presented the financials including the payment docket.

Barbara Bruce joined the meeting at 1:19 pm.

Lance Harris motioned, seconded by Katie McCabe, to approve the payment docket and financials as presented.

- **Lance Harris - Y**
- **Katie McCabe - Y**
- **Dana Wilson – Y**
- **Barbara Bruce – Y**
- **Helen Smith - Y**

The motion carried unanimously.

NATCHEZ CONVENTION CENTER REPORT

- Walter Tipton provided a report detailing actions taken at the center during the COVID slowdown and meetings and conventions that have been rescheduled for later dates.

OLD BUSINESS

- Lance Harris presented for the record, e-mail correspondence regarding the Super Retrievers Series as discussed during the June 17, 2020 meeting.
- Lance Harris presented details on the Tourism Economic Recovery Stimulus Fund with Jennifer Combs presenting recent requests for funding.

Helen Smith motioned, seconded by Dana Wilson, to approve the Tourism Economic Recovery Stimulus Funding Request for the Natchez Adams County Chamber of Commerce Young Professions in the amount of \$1,440 for digital marketing efforts for the Natchez Bicycle Classic.

- Lance Harris – recused himself
- Katie McCabe -Y
- Dana Wilson – Y
- Barbara Bruce – Y
- Helen Smith - Y

The motion carried unanimously.

Katie McCabe motioned, seconded by Dana Wilson, to approve the Tourism Economic Recovery Stimulus Funding Request for the Natchez Pilgrimage Tours to develop an application for self-guided tours in the amount of \$5,000.

- Lance Harris - Y
- Katie McCabe -Y
- Dana Wilson – Y
- Barbara Bruce – Y
- Helen Smith - Y

The motion carried unanimously.

Lance Harris motioned, seconded by Helen Smith, to approve the Tourism Economic Recovery Stimulus Funding Request for the Mississippi Golf Management’s Golf Tournament to be held October 23-25, 2020 in the amount of \$5,000 and that Greg Brooking can use the funding as a potential matching source for additional funding and that he can come back to the Natchez Convention Promotion Commission at a later date if he does not acquire the full \$10,000.

- Additional discussion occurred regarding offering match funding to get to the \$10,000 ask or reducing the award amount.
- Lance Harris - Y

- Katie McCabe -Y
- Dana Wilson – Y
- Barbara Bruce – Y
- Helen Smith - Y

The motion carried unanimously.

Helen Smith motioned, seconded by Dana Wilson, to approve the Tourism Economic Recovery Stimulus Funding Request for the Magnolia Cottage Bed and Breakfast in the amount of \$750 for three or more events specified in her application contingent upon the fact she meets the requirements related to COVID regulations and guidelines as specified by Adams County and Natchez, MS.

- Lance Harris - Y
- Katie McCabe -Y
- Dana Wilson – Y
- Barbara Bruce – N
- Helen Smith - Y

The motion carried.

NEW BUSINESS

- Helen Smith requested Jennifer Combs & Lance Harris send a letter to each of the recently elected city officials congratulating them, letting them know we look forward to working with them, and to invite them to the next meeting.

EXECUTIVE SESSION

Lance Harris motioned, seconded by Helen Smith, to go into closed determination for executive session at 2:30 pm.

- Lance Harris - Y
- Katie McCabe -Y
- Dana Wilson – Y
- Barbara Bruce – Y
- Helen Smith - Y

The motion carried unanimously.

Lance Harris motioned, seconded by Helen Smith, to go into executive session to discuss personnel, leasing of property, and contracts at 2:40 pm.

- Lance Harris - Y
- Katie McCabe -Y
- Dana Wilson – Y

- Barbara Bruce – Y
- Helen Smith - Y

The motion carried unanimously.

Katie McCabe motioned, seconded by Lance Harris, to return to regular session at 4:00 pm.

- Lance Harris - Y
- Katie McCabe -Y
- Dana Wilson – Y
- Barbara Bruce – Y
- Helen Smith - Y

The motion carried unanimously.

PRESIDENT/CHAIRMAN REPORT

Lance Harris motioned, seconded by Helen Smith, to appoint Lynsey Smith as the Interim Director of the Natchez Convention Promotion Commission starting September 1, 2020 for the amount discussed during executive session.

- Lance Harris - Y
- Katie McCabe -Y
- Dana Wilson – Y
- Barbara Bruce – Y
- Helen Smith - Y

The motion carried unanimously.

Lance Harris motioned, seconded by Katie McCabe, to empower the President / Chairman of the Natchez Convention Promotion Commission to finalize and execute the new lease agreement for the Natchez Convention Promotion Commission office space located in the Natchez Visitor Reception Center pending legal review by council.

- Lance Harris - Y
- Katie McCabe -Y
- Dana Wilson – Y
- Barbara Bruce – Y
- Helen Smith - Y

The motion carried unanimously.

Lance Harris motioned, seconded by Katie McCabe, to empower the Executive Director and or the President / Chairman of the Natchez Convention Promotion Commission to have the ability to finalize and execute any agreements related to any utilities for the Natchez Convention Promotion

Commission's space located at the Natchez Visitor Reception Center as related to the new lease agreement.

- Lance Harris - Y
- Katie McCabe -Y
- Dana Wilson – Y
- Barbara Bruce – Y
- Helen Smith - Y

The motion carried unanimously.

DIRECTOR REPORT

- Jennifer Combs presented her monthly report.

NEXT MEETING

Wednesday, August 19, 2020

ADJOURN

Lance Harris motioned, seconded by Helen Smith, to adjourn at 4:18 pm.

- Lance Harris - Y
- Katie McCabe - Y
- Dana Wilson – Y
- Lavada Hill – Y
- Barbara Bruce – Y
- Helen Smith - Y

The motion carried unanimously.

Attachments:

- Agenda
- Notice
- Lance Harris e-mail Super Retrievers Series

Lance Harris, Chairman

ATTEST:

Katie Johnson McCabe, Secretary / Treasurer