

NATCHEZ CONVENTION PROMOTION COMMISSION
Rescheduled Regular Monthly Meeting
Monday, November 24, 2025 at 1:00pm

Commissioners Present: Jennie Guido, John Grady Burns, Fred Marsalis, Sheila-Duffy Lehrman (online), Barbara Bruce

Commissioners Absent: Robbie Cade Furge

Staff: Lynsey Gilbert, Roscoe Barnes, Mallory Meng, Jessica Butts, Julia Griffin

Guests: Ryan Richardson (NCC), Peyton Cavin (Silas Simmons), Walter Tipton (NCC), Deanne Tanksley (Gillon, Christian, Mosby)

CALL TO ORDER & ROLL CALL

Jennie Guido called the meeting to order and welcomed at 1:12pm. John Grady Burns called roll for commissioner attendance and quorum.

APPROVE MINUTES

John Grady Burns motioned, seconded by Fred Marsalis, to approve the rescheduled monthly meeting minutes from October 14, 2025 as presented.

The motion passed unanimously.

FINANCIALS

John Grady Burns motioned, seconded by Barbara Bruce, to accept the financials and payment docket as presented by Silas Simmons.

The motion passed unanimously.

OLD BUSINESS

No old business.

NEW BUSINESS

Deanne Tanksley presented the September 30, 2024 NCPC audit to commissioners. She discussed highlights and confirmed that there were no findings in this report.

Fred Marsalis motioned, seconded by John Grady Burns, to approve the September 30, 2024 audit as presented.

The motion passed unanimously.

The Natchez Convention Promotion Commission (hereinafter the NCPC) took up for consideration matters related to those bank accounts for operating currently held at Home Bank, Natchez, Mississippi. Matters to be considered are:

revising the signatories on 4 accounts; adding new commissioners Fred Marsalis and Sheila Duffy-Lehrman as signatories; removing Helen Moss Smith and Barbara Bruce as signatories; closing a credit card in the name of Helen Moss Smith; opening a credit card in the name of Jennie Guido.

After a discussion of the subject, Commissioner Guido offered and moved for the adoption of the following resolution:

**RESOLUTION OF THE NATCHEZ CONVENTION PROMOTION COMMISION CONFIRMING
THE MATTERS LISTED BELOW RELATED TO THE BANK ACCOUNTS AND CREDIT CARDS
CURRENTLY HELD AT HOME BANK, NATCHEZ, MISSISSIPPI:**

WHEREAS the NCPC hereby finds, determines, adjudicates, and declares as follows:

1. The bank accounts for operating, marketing, visitor services, grants and special interest for the NCPC are currently held at Home Bank, Natchez, Mississippi.
2. The credit cards for the NCPC are currently held at Home Bank, Natchez, Mississippi.
3. The accounts are under the NCPC's tax ID number: 64-0603162.
4. The NCPC acknowledges and accepts that Home Bank does not recognize nor check a requirement of two signatures. However, the NCPC has an internal requirement for two authorized signatures and will continue to write checks with two signatures. The signatories on all account are to be: Lynsey Gilbert, Interim Director, Jennie Guido, Chairwoman, John Grady Burns, Secretary/Treasurer, Commissioners Robbie Cade-Furdge, Fred Marsalis and Sheila Duffy-Lehrman.
5. Former signatories Helen Moss Smith and Barbara Bruce are to be removed.
6. A Home Bank credit card in the name of Helen Moss Smith is to be paid in full and closed with a zero balance.
7. A Home Bank credit card in the name of Jennie Guido is to be issued with the spending limit being spread between all issued cards on the NCPC account.
8. All online bank transactions require two approvals.

NOW, THEREFORE, BE IT RESOLVED BY THE NCPC THAT THE NAMES LISTED ABOVE ARE TO BE SIGNATORIES ON ALL ACCOUNTS AT HOME BANK, NATCHEZ, MS.

Commissioner Burns seconded the motion to adopt the foregoing resolution, and the question being put to a vote, the result was as follows:

Commissioner Jennie Guido	<u>yay</u>
Commissioner John Grady Burns	<u>yay</u>
Commissioner Barbara Bruce	<u>yay</u>
Commissioner Robbie Cade-Furdge	<u>absent</u>
Commissioner Fred Marsalis	<u>yay</u>
Commissioner Sheila Duffy-Lehrman	<u>yay</u>

The motion has received the affirmative vote of the majority of the members present, the Chairwoman declared the motion carried and the resolution adopted, on this the 24th day of November 2025.

Jennie Guido motioned, seconded by John Grady Burns, to approve the Natchez Kite Festival's marketing request in the amount of \$2,500.

The motion passed with 3 yays and 1 nay (Barbara Bruce).

ADJOURN

Without objection, Jennie Guido adjourned the meeting at 3:40pm.

Attest:

Jennie Guido, Chairwoman

John Grady Burns, Secretary/Treasurer