

NATCHEZ CONVENTION PROMOTION COMMISSION
Regular Monthly Meeting
Wednesday, August 20, 2025 at 1:00pm

Commissioners Present: Helen Moss Smith, John Grady Burns, Jennie Guido, Barbara Bruce

Staff: Lynsey Gilbert, Roscoe Barnes, Mallory Meng, Jessica Butts

Guests: Lance Harris, Peyton Cavin (Silas Simmons), Ryan Richardson (NCC)

CALL TO ORDER & WELCOME

Helen Moss Smith called the meeting to order and welcomed everyone at 1:03pm.

APPROVE MINUTES

Jennie Guido motioned, seconded by John Grady Burns, to approve the rescheduled regular meeting minutes from July 17, 2025 as presented.

The motion passed unanimously.

FINANCIALS

Jennie Guido motioned, seconded by John Grady Burns, to accept the financials and payment docket as presented by Silas Simmons.

The motion passed unanimously.

EXECUTIVE SESSION

Helen Moss Smith motioned, seconded by Jennie Guido, to go into closed determination.

The motion passed unanimously.

Helen Moss Smith motioned, seconded by Jennie Guido, to go into executive session for the purpose of personnel.

The motion passed unanimously and the NCPC went into executive session at 1:27pm.

The NCPC returned to regular session at 1:45pm.

During executive session the NCPC approved pay increases for employees effective October 1, 2025, when the new fiscal year and budget begins.

OLD BUSINESS

No old business.

NEW BUSINESS

Helen Moss Smith acknowledged the receipt of Lance Harris's resignation letter effective July 31, 2025. The resignation was spread upon the minutes of this August meeting.

Helen Moss Smith motioned, seconded by Barbara Bruce, to nominate and elect John Grady Burns to fill the now vacant FY 2025 secretary/treasurer position for the remainder of the term, effective immediately.

The motion passed unanimously.

On behalf of the nominating committee, Helen Moss Smith motioned, seconded by Barbara Bruce, to nominate Jennie Guido- President/Chairperson and John Grady Burn- Secretary/Treasurer for the 2026-2028 commission officers.

The motion passed unanimously.

Jennie Guido motioned, seconded by John Grady Burns, to accept the FY 2026 budget as presented by the staff.

The motion passed unanimously.

John Grady Burns motioned, seconded by Jennie Guido, to approve the Natchez Literary & Cinema Celebration's marketing request in the amount of \$5,000.

The motion passed unanimously.

COMMISSIONERS REPORTS

Jennie Guido discussed the Natchez Art & Music Experience (NAME) Grant program that we are developing for next fiscal year. We are hoping this program can cover the gray areas when events miss deadlines for the marketing assistance program already in place.

ADJOURN

Due to a scheduling conflict for commissioners, September's NCPC meeting will be moved to Thursday, September 18, 2025, at 1:00pm, same location.

Jennie Guido motioned, seconded by John Grady Burns, to adjourn the meeting at 3:56pm.

The motion passed unanimously.

Attachment: Lance Harris Resignation Letter

Attest:

Helen Moss Smith/ President/Chairman

John Grady Burns, Secretary/Treasurer